

***Meánscoil na mBráithre Críostaí, Cill Chainnigh***  
**Christian Brothers Secondary School, Kilkenny.**

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## INTIMATE CARE POLICY May 2019

<b>School Name:</b>	Christian Brothers Secondary School, Kilkenny
<b>School Address:</b>	James's Street, Kilkenny
<b>School Details:</b>	CBS Kilkenny is a Voluntary Roman Catholic Secondary School under the Trusteeship and the Patronage of the Edmund Rice Schools Trust. The School is grant aided by the Department of Education & Skills and is a single sex (boys) school.
<b>School Management:</b>	The Board of Management of CBS Kilkenny is a statutory Board appointed pursuant to the provisions of the Education Act 1998.

## Mission Statement

Inspired by its founder, CBS Kilkenny aims to provide Catholic education in the Edmund Rice tradition. The school endeavours to be a caring Christian Community which promotes to the best of its ability the personal, spiritual, physical and intellectual development of its students.

## Ethos

As an Edmund Rice School, CBS Kilkenny seeks to promote the five key elements of an Edmund Rice School as espoused by the ERST Charter:

- Nurturing faith, Christian spirituality and Gospel-based values
- Promoting partnership in the school community
- Excelling in teaching and learning
- Creating a caring school community
- Inspiring transformational leadership.

## **Rationale**

This policy addresses the issue of provision of assistance with toileting and intimate care to students who may require this support, temporarily or permanently.

This policy has been developed in accordance with the CBS Kilkenny Child Safeguarding Statement and in line with the Children First Act 2015 and the Child Protection Procedures for Primary and Post- Primary Schools 2017.

While developing this policy, due consideration has been given to all aspects of the wellbeing of students at CBS Kilkenny and particularly to the Wellbeing School Improvement Plan (May 2018).

General Data Protection Regulation came into force in May 2018, and this policy has been reviewed in light of this legislation.

## **Students with Specific Toileting/Intimate Care Needs**

- In all situations where a student needs assistance with toileting/intimate care, a meeting will be convened before the student starts at CBS Secondary School Kilkenny. Parents/Guardians, SEN Coordinator, SNA(s), and if appropriate, the student, will attend.
- The specific care needs of the student, and how the school will meet them, will be clarified.
- Personnel involved in this care will be identified.
- Provision for occasions when staff members are absent will be outlined (e.g. substitute SNAs will not generally be involved in intimate care). Any change of personnel will be discussed with the student and parent/guardian if appropriate.
- Two members of staff will be present when dealing with intimate care needs.
- Any changes will be discussed with parent/guardian and student and noted in writing in the student's file.
- As far as possible the student will be involved in identification of his personal requirements, wishes, changes, etc.
- A written copy of the agreement will be kept on the student's file.
- Parents/Guardians will be notified of any changes from agreed procedures.
- At all times the dignity and privacy of the student will be paramount in addressing intimate care needs.
- Staff will wear protective gloves.

- Should a toileting accident occur, a supply of clean clothing will be available in CBS Kilkenny. Record will be kept of such incidents.

## **Practices and Procedures**

- All staff members and parents/guardians are made aware of the school's Child Protection Policy along with the Child Protection Procedures for Primary and Post-Primary Schools published by the Department of Education and Skills. Copies are available on the school website, [www.cbskilkenny.ie](http://www.cbskilkenny.ie) and on [www.education.ie](http://www.education.ie).
- All emergency medications and equipment are stored in a locker in the staff room.
- In an emergency, procedures are in place to alert the SNA team who will implement the required treatment as agreed for each student.
- Where possible the privacy of the student will be protected.

## **Approval**

This policy has been approved by CBS Kilkenny Board of Management.

Signed: \_\_\_\_\_  
Chairperson, Board of Management

Date: \_\_\_\_\_